

UNIFIED SCHOOL DISTRICT NO. 422  
KIOWA COUNTY, GREENSBURG, KANSAS  
BOARD OF EDUCATION MEETING  
JULY 8, 2019

CALL TO ORDER: The Board of Education of Unified School District No. 422, State of Kansas, Kiowa County, met for an organizational meeting at the school district office, 710 S. Main Street in Greensburg. The meeting was called to order by Ki Gamble at 8:01 p.m.

MEMBERS: Ki Gamble, Paul Kendall, Darren McDonald, Tony Rhodes, Rosa Spainhour, Cory Zenger

ABSENT: J. Wynn Fleener

STAFF: Staci Derstein, Cassie Kirby

AUDIENCE: Diane Thompson (USD 474 board member)

ELECT PRESIDENT: A motion was made by Cory Zenger and seconded by Darren McDonald to elect Ki Gamble as board president.  
Yes: 5 No: 1 (K. Gamble abstained) PASSED

ELECT VICE PRESIDENT: A motion was made by Darren McDonald and seconded by Cory Zenger to elect Paul Kendall as board vice president.  
Yes: 5 No: 1 (P. Kendall abstained) PASSED

APPOINT CLERK: A motion was made by Paul Kendall and seconded by Tony Rhodes to appoint Cassie Kirby as board clerk.  
Yes: 6 No: 0 PASSED

APPOINT TREASURER: A motion was made by Paul Kendall and seconded by Darren McDonald to appoint Dana Trummel as board treasurer.  
Yes: 6 No: 0 PASSED

APPROVE AGENDA: A motion was made by Tony Rhodes and seconded by Darren McDonald to approve the agenda with one addition:  
1. Add Kristin Wondra as signer on elementary bank account  
Yes: 6 No: 0 PASSED

APPROVE MINUTES: A motion was made by Darren McDonald and seconded by Rosa Spainhour to approve the minutes of a regular meeting held June 27, 2019, and to approve the minutes of a special meeting held June 29, 2019.  
Yes: 6 No: 0 PASSED

APPROVE  
PAYMENT  
OF BILLS:

A motion was made by Darren McDonald and seconded by Cory Zenger to approve payment of July bills in the amount of \$103,719.35.  
Yes: 6 No: 0 PASSED

APPROVE  
APPOINTMENTS  
FOR 2019-20:

A motion was made by Paul Kendall and seconded by Rosa Spainhour to approve the following appointments for the 2019-20 school year:

1. Travis Powell, truant officer for high school  
Staci Derstein, truant officer for elementary  
Brian Deterding, truant officer for junior high
2. Staci Derstein, Title I coordinator
3. Staci Derstein, Title IX coordinator
4. Cassie Kirby, KPERS designated agent
5. Staci Derstein, transportation supervisor
6. Cassie Kirby, health insurance designated agent
7. Brian Deterding, deputy clerk
8. Amanda Gilchrist, food service representative
9. KASB Legal Assistance, board attorney
10. Greensburg State/SJN Bank, official depository for checking account
11. Cassie Kirby, Freedom of Information officer
12. Melanie Deterding, homeless coordinator
13. Staci Derstein, hearing officer for free and reduced price meal application appeals
14. Staci Derstein, Title II coordinator
15. Staci Derstein, Section 504 coordinator

Yes: 6 No: 0 PASSED

APPOINT  
GOV'T  
RELATIONS:

A motion was made by Cory Zenger and seconded by Tony Rhodes to appoint Paul Kendall as governmental relations representative for 2019-20.

Yes: 6 No: 0 PASSED

DESIGNATE  
OFFICIAL  
PUBLICATION:

A motion was made by Cory Zenger and seconded by Tony Rhodes to designate the Merchant's Directory as the official publication for public notices.

Yes: 5 No: 1 (Paul Kendall abstained) PASSED

APPOINT  
SCKSEC REP:

A motion was made by Paul Kendall and seconded by Darren McDonald to appoint Ki Gamble as South Central Kansas Special Educational Cooperative representative for 2019-20.

Yes: 6 No: 0 PASSED

APPOINT  
FECT REP: A motion was made by Paul Kendall and seconded by Cory Zenger to appoint Rosa Spainhour as Friends of Education Charitable Trust representative for a two-year term expiring June 30, 2021.  
Yes: 6 No: 0 PASSED

SET MEETING  
DATES/TIMES: A motion was made by Darren McDonald and seconded by Rosa Spainhour to approve the following resolution:

Be it resolved that pursuant to K.S.A. 72-8205, the Board of Education of Unified School District No. 422, Kiowa County, Kansas, at its regular meeting held July 8, 2019, established the following meeting schedule for regular board of education meetings to be held during the 2019-20 school year:

Unless otherwise noted, meetings will start at 8:00 p.m. Meeting dates are as follows: July 25; August 12 and 26; September 9 and 23; October 14 and 28; November 11 and 25; December 9; January 13 and 27 (12:00 noon); February 10 and 24; March 9 and 30; April 13 and 27; May 11 and 26; June 8 and 29. Meetings will be held at the school, 710 S. Main Street. If the established meeting is cancelled because of an emergency, within 24 hours of such cancellation, the board shall establish and give notice of the new meeting date and time.

The board of education reserves the right to adjourn any regular meeting to another time and place.

Yes: 6 No: 0 PASSED

INVESTMENT  
OF FUNDS: A motion was made by Paul Kendall and seconded by Tony Rhodes to accept the bids submitted by both Greensburg State Bank/SJN Bank and Centera Bank for the district's idle funds at the state rate established by K.S.A. 12-1675, depositing funds in both banks.  
Yes: 6 No: 0 PASSED

ADOPT  
GAAP  
WAIVER: A motion was made by Rosa Spainhour and seconded by Tony Rhodes to adopt a waiver from generally accepted accounting principles which includes fixed asset accounting. Resolution attached.  
Yes: 6 No: 0 PASSED

- RESCIND  
POLICY/ADOPT  
HANDBOOK: A motion was made by Ki Gamble and seconded by Darren McDonald to rescind all policy statements found in the minutes of the meetings of this Board of Education held prior to June 30, 2019, and that the Board of Education adopt the policy manual as presented by the superintendent of schools to govern this school district during the 2019-20 school year, subject to periodic review, amendment, and revision by the Board of Education.  
Yes: 6 No: 0 PASSED
- SET  
MILEAGE  
RATE: A motion was made by Rosa Spainhour and seconded by Cory Zenger to set the 2019-20 mileage reimbursement rate at 45 cents.  
Yes: 6 No: 0 PASSED
- APPROVE  
1,116-HOUR  
SCHOOL YEAR: A motion was made by Paul Kendall and seconded by Rosa Spainhour to approve a minimum of 1,116 hours for the 2019-20 school year.  
Yes: 6 No: 0 PASSED
- SET PETTY  
CASH LIMITS: A motion was made by Paul Kendall and seconded by Tony Rhodes to establish petty cash limits of \$1,500 for the clerk, \$150 for the high school and \$150 for the elementary/junior high.  
Yes: 6 No: 0 PASSED
- APPROVE  
AUDITING  
CONTRACT: A motion was made by Cory Zenger and seconded by Darren McDonald to approve the auditing firm of VonFeldt, Bauer & VonFeldt for budget and auditing services for the 2019-20 school year.  
Yes: 6 No: 0 PASSED
- APPROVE  
BANK  
SIGNERS: A motion was made by Paul Kendall and seconded by Tony Rhodes to approve Staci Derstein, Kristin Wondra, Brian Deterding and Cassie Kirby as authorized signers for the elementary/junior high activity checking account.  
Yes: 6 No: 0 PASSED
- APPROVE  
NUTRITION  
AGREEMENT: A motion was made by Paul Kendall and seconded by Rosa Spainhour to authorize approval of the 2019-20 Child Nutrition Program Agreement.  
Yes: 6 No: 0 PASSED
- APPROVE  
PHONE  
CONTRACT: A motion was made by Paul Kendall and seconded by Rosa Spainhour to approve a contract with Haviland Telephone Company for telephone service and lease of telephone equipment.  
Yes: 6 No: 0 PASSED

- DISCUSS  
BUSSES:** The superintendent discussed information she has gathered regarding activity busses. The board instructed her to get bids for their consideration.
- APPROVE  
HVAC  
REPAIRS:** A motion was made by Paul Kendall and seconded by Cory Zenger to approve a proposal from Building Control Services for repairs to the HVAC system, and to enter into a maintenance agreement for the system.  
Yes: 6      No: 0      **PASSED**
- REPORTS:** Superintendent Staci Derstein told the board about flooring to be installed at the athletic field press box. She also informed the board that the back-to-school picnic and swim party for board and staff has been scheduled for Thursday, August 15.
- ADJOURNMENT:** President Ki Gamble declared the meeting adjourned at 9:15 p.m.

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President, Board of Education

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Clerk, Board of Education

